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|  |  | **IntPE**  *IntPE001/Rev000/Dt16012017* |

(For office use)

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|  | The Institution of Engineers ( India)  8, GOKHALE ROAD, KOLKATA 700 020 |  |

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| APPLICATION FORINTERNATIONAL PROFESSIONAL ENGINEER (IntPE)(FRESH/RENEWAL) |

PART I

**(To be filled by the applicant in his/her handwriting using black ink only)**

**(*Please refer to the ‘Systems & Procedures for Applicants’ before filling up the form*)**

1. Name in block letters: First Middle Last

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Son/Daughter/Wife of

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Address in block letters

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| City in block letters | | | | | | | | | | | | | | | | | | | | | |  | | | | | | | | Pin | | | | | | |
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| State in block letters | | | | | | | | | | | | | | | | | | | | | |  | | | | | | | | | | | | | |
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E-mail id: …...................................................................……………. Tele No (........….)...............…………….

D D M M Y Y Y Y Mobile No...............................................

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Date of Birth: |  |  |  |  |  |  |  |  |  | Each item to be signed by at least one nominator after personal verification. |

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Nationality: |  |  |  |  |  |  |  |  |  |

2. Academic Qualifications:

|  |  |  |  |
| --- | --- | --- | --- |
| BE / B. Tech or Equivalent | Discipline | University | Year of Passing |
|  |  |  |  |
| ME / M Tech or Equivalent | Discipline/Specialisation | University | Year of Passing |
|  |  |  |  |
| Ph D or Equivalent | Discipline/Subject | University | Year of Passing |
|  |  |  |  |

Any other non-engineering Post Graduation professional qualifications:

...........................................................................................................................................................................

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Field of specialisation in engineering, if any: -………………………………………………………………………………………………….......................

## Enclose attested photocopies of each of the above certificates

**“Please necessarily submit the softcopy of this application in the form of CD along with the hardcopies.”**

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3. Name & Category of membership of related engineering professional institution(s)

Each nominator has to sign one item after due verification.

along with membership no.

(a)....................................................................................................................................

(b)...................................................................................................................................

(c)....................................................................................................................................

(d)....................................................................................................................................

4. Record of engineering experience in chronological order after passing BE/B.Tech or equivalent.

**(if required separate annexure may be added).**

|  |  |  |  |
| --- | --- | --- | --- |
| Dates | Employer/Client  (if self employed/consultant) | Job Title | Major job responsibilities |
|  |  |  |  |

5. Continuous Professional Development Programme(s)/Activities for last five years, starting from current

year.

5.1 Recognised Training Programme(s), Conferences, Seminars, Workshops, Technical Presentations attended /participated.**(Refer format Annexure - I)**

**“Please necessarily submit the softcopy of this application in the form of CD along with the hardcopies.”**

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Each nominator is expected to sign at least one item after due verification.

5.2 Books/Articles/Research/Technical Reports written by applicant

|  |  |  |
| --- | --- | --- |
| Title | Date of Finalisation | Published by/Submitted to |
|  |  |  |
|  |  |  |
|  |  |  |
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* 1. Professional contributions in emergency works (e.g. Flood Relief, Earthquake, Fire Fighting etc.)

**Enclose supporting documents for Sl. No. 5.**

6. Discipline of International Professional Engineer applied for:

|  |  |  |  |
| --- | --- | --- | --- |
|  | Civil |  | Electrical |

|  |  |  |  |
| --- | --- | --- | --- |
|  | Chemical |  | Mining |

|  |  |  |  |
| --- | --- | --- | --- |
|  | Mechanical |  | Electronics & Telecommunication |

|  |  |  |  |
| --- | --- | --- | --- |
|  | Textile |  | Marine |

|  |  |  |  |
| --- | --- | --- | --- |
|  | Environmental |  |  |

**Yes**

**No**

7. Assessment Examination, if applicable.

7.1 Choice of Examination Centre Code

7.2 Discipline Specialisation (wherever available) : ……………………………………………………...

*(Please see ‘Assessment Examination’ in* [*www.ieindia.org*](http://www.ieindia.org) *for the available specialisations in Module 2 (Part II) and choice of Examination Centre)*

8. Self-appraisal for certification as International Professional Engineer **(Refer format Annexure II)**

9. Declaration:

1. Conform to the Code of Ethics of the economy where I PRACTICE;
2. BE ACCOUNTABLE for actions where I PRACTICE;
3. Agree to exchange of my data amongst members of international recognition agreement.
4. I wish to be certified as IntPE (I) in DISCIPLINE AS mentioned in the application form.
5. I agree to abide by the Code of Ethics established for Professional Engineers and tobe held individually accountable for my actions.
6. I have no objection against my certification process being STOPPED, should there be any inaccuracy in THE SUBMITTED information.
7. I have no objection against my certificate being terminated after certification according to prevailing rules on the date of termination as International Professional Engineer.
8. I agree that the decision on Certification and Termination shall be binding on me.
9. I hereby swear that the contents of the items described in this APPLICAITON ARE true and correct.

|  |  |
| --- | --- |
| Date : | Applicant’s Signature ........................................Applicant’s Name .............................................. |

**“Please necessarily submit the softcopy of this application in the form of CD along with the hardcopies.”**

**BFC Secretariat**

Intpe002/Rev000/Dt16012017

Nos.

|  |  |
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| **Enclosures :** | 1. Qualification Certificate |
|  | 2. Professional Development  Programmes’ Certificate (s) |
| Rs.  DD No. | 3. Bank Draft/Credit Card  Authorisation |
|  | 4. Others |
|  | 5. Soft Copy of Application  in the form of CD. |

**Nominations :**

From personal knowledge of the applicant and in consideration of his/her qualifications as stated in the form, we recommend him/her as being in every way a fit and proper person to be certified as International Professional Engineer. To be filled by each Nominators and sent separately confidentially to BFC Secretariat in a sealed envelope (Not required for renewal applications. **Refer format Annexure III**)

|  |  |  |  |
| --- | --- | --- | --- |
| Sl.No | Name | Membership No., Grade &  Name of recognised professional Institution | Signature |
| 1. |  |  |  |
| 2 |  |  |  |

**“Please necessarily submit the softcopy of this application in the form of CD along with the hardcopies.”**

**BFC Secretariat**

Intpe002/Rev000/Dt16012017

Annexure - I

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Name: Institution of Engineers (India)  **International Professional Engineer**  **Format for CPD Report** | | | | | |
| **Sl.No** | **CPD Program** | **CPD Weight Factor** | **Applicable hours** | **Credit hour obtained** | **Outcome of the Program** |
|  |  |  |  |  |  |
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|  |  |  |  | **Signature of Candidate** | |

**“Please necessarily submit the softcopy of this application in the form of CD along with the hardcopies.”**

Institution of Engineers (India)

**International Professional Engineer**

**Format for Self Appraisal Report**

Annexure - II

**BFC Secretariat**

Intpe003/Rev000/Dt16012017

|  |  |
| --- | --- |
| **1.** | **Name:** |
|  |  |
| **2.** | **Qualifications:** |
|  | 1.  2.  3.  4.  5. |
| **3.** | **Specialization:** |
|  |  |
| **4.** | **Core Competencies:** |
|  |  |
| **5.** | **Design/Patents/Innovation/ Major Project Handled Details:** |
|  |  |
| **6.** | **Management/Leadership:** |
|  |  |
| **7.** | **Special Achievements if any:** |
|  |  |

**Signature of Candidate**

**“Please necessarily submit the softcopy of this application in the form of CD along with the hardcopies.”**

**BFC Secretariat**

OFFICE OF THE DEPUTY DIRECTOR GENERAL

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Annexure - III

Institution of Engineers (India)

**International Professional Engineer**

**Format for Nominator’s Report**

**CONFIDENTIAL**

**BFC** **Secretariat**

Intpe003/Rev000/Dt16012017

(Not applicable for renewal of certification)

**To be filled by each Nominator and sent separately confidentially to BFC in a sealed envelop**

Report on Shri/Smt……………………………………………………………………………………………………………………………………….

1. How long have known the applicant? ………. Years

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| 2. | In what capacity? |  | Employer |  | Sr. Colleague |  | Mentor |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  |  |  | Colleague |  | Friend |  | Client |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 3. | Do you recommend the applicant for certification as International Professional Engineer? | **Yes** |  | **No** |

(Please tick)

4. If yes please give your own impression of the candidate and why you consider him/her a fit person to be certified as International professional engineer.

|  |  |
| --- | --- |
| Engineering qualities and core competencies | |
| 1. Innovative |  |
| 1. Analytical Ability |  |
| 1. Problem Solving Ability |  |
| 1. Core competency |  |

|  |  |  |
| --- | --- | --- |
| Signature | : | …………………………………………………………………………………………………………………………… |
| Name of the Nominator | : | ……………………………………………………………………………………………………………………………. |
| Correspondence Address | : | …………………………………………………………………………………………………………………………….  …………………………………………………………………………………………………………………………… |
| E-mail id | : | ……………………………………………………………………………………………………………………………. |
| Fellow No. | : | ……………………………………………………………………………………………………………………………. |
| P Eng No. | : | ……………………………………………………………………………………………………………………………. |
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Name of the professional institution/society …………………………………………………………………………………………………….

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| --- | --- |
| To  **Board for Certification of International Professional Engineer**  4th Floor (Membership Department)  The Institution of Engineers (India)  8 Gokhale Road, Kolkata – 700 020 | For more information please visit our website**: www.ieindia.org**.  E-mail: ***pe@ieindia.org***  Phone: **033 40106232/275** |

**Continuous Professional Development**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Classification** | **Type** | **Applicable CPD Program** | **CPD Weight Factor (Multiplier)** | **Applicable Hours** | **Credit Hours Obtained** | **Remarks** |
| Formal Education Upgrade In Engineering / Management duly recognized by BFC (Upper limit) | (1) | Doctorate | 2 | 30 |  | *All achievement shall be supported with records and certificates.*  *Limit for total of all = 60 hrs for 5 years* |
| Post Graduate Degree | 2 | 25 |  |
| Post Graduate Diploma | 2 | 20 |  |
| Formal Education Upgrade in Engineering / Management. | (2) | Post Graduate Correspondence / online course (including those gained through the internet) | 1 | 20 |  | *All achievements shall be supported with records and certificates.*  *Limit for total of all = 60 hrs for 5 years* |
| Authorizing books in field of specializations published by a reputed publisher | 2 | 20 |  |
| Continuing Education and Training Activities (No limit) | (3) |  | 0.5 | Actual  hours of attendance |  |  |
|  |
|  |
|  | (4) | Participation in CPD related lectures, symposium, studying tour, National and International conferences etc. | 0.5 | Actual  hours of attendance |  |  |
| Presentation Papers and other Activities (No limit) | (5) | Delivered Lecturer or Symposium Panelist | 1 | Actual lecture hours |  | *Lectures exclude routine teaching at institutions and university* |
| (6) | Participation in an academic meeting | 0.5 | Hours spent at an academic meeting |  |
| (7) | Writing thesis, technical reports and others | 1 | 5 to 10 hours to write one report / thesis |  | *Subject to limit of 20 hours per year* |
| (8) | Attending a committee etc. | 0.5 | Hours of attendance |  | *This is applied only when an applicant participates in active discussions (such as at round–table)*  *Subject to limit of 10 hours* |
| (9) | Part of Professional contribution in activities such as emergency risk judgement work. | 1 | Hours spent for professional contribution |  | *Only those with urgency and in the public interest such as emergency building risk judgement work after earthquake etc. Subject to limit of 20 hours* |

1. **1. Maximum no. of hours that can be claimed in respect of each of the category of CPD are indicated against each category. CPD hours have to be claimed from at least 3 categories and total no. of hours claimed from each of the category should not be less than 5 (five) hours.**
2. **2. Satisfactory evidence of minimum 50 hours of CPD each year over the last 5 years i.e. totaling to minimum 250 hours in a 5 years cycle as per the format prescribed clearly mentioning the outcome obtained out of CPD programmes.**
3. **3. The record of CPD activity will have to maintain in CPD record book provided by IEI for this purpose.**
4. **4. The number of Credit Hours will be calculated by multiplying the number of hours actually spent for the CPD activities by a pre-determined weightage factor.**